

## NEADTA Annual Planning Meeting Minutes - September 2021

Date & Time: **September 13, 2021**; 6:00pm- 8:00pm (EST), Zoom format

Present: Stefanie, Jasmine, Ashley, Angel, IB, Valerie, Nancy, Tomoyo, Sadadda, Krystal, Chevon

Not Present: Nikki

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### NEADTA ANNUAL PLANNING COMMITTEE TECHNICAL RUN THROUGH PART ONE 09/13/2021

#### COLLECTIVE CHECK-IN

#### UPDATE ON REGISTRATION PROCESS/SCHEDULE

- Confirmed number of registrants (Angel and Ashley)
- Confirm amended payment process (Ashley)
- **Registration ends on midnight on Saturday 09/18/2021**
- Confirm social media promotion for this week:
  - T-6 day countdown to NEADTA CRD
  - Registration is OPEN Reminder
    - Around Wednesday (9/15) - Countdown
  - **Sliding Pay Scale Model Reminder**
    - **Multiple posts with credits to the author of the model**
  - IG TakeOvers Spotlights
  - Spotlight of Annual Planning Committee

#### PRE-EVENT PROGRAM DECK:

- Welcome Slides
- NEADTA Zoom Etiquette - Zoom Link
- NEADTA Community Agreements
- NEADTA Annual Planning Committee - Photos and Titles
- NEADTA Community Retreat Day Agenda Slides
- NEADTA Guest Facilitators - Photos and Bios
- Description of Community Retreat Offering
- Upcoming Events
  - NEADTA Roundtable Presentations
  - Join Our NEADTA Committees:
    - NEADTA Student Committee

- NEADTA Multicultural and Diversity Committee
- NEADTA Education Committee
- NEADTA Historical Committee
- NEADTA PR Committee
- NEADTA State Representatives
- [Link](#) to Sign Up Form for NEADTA Committee's
- Coming Soon - Hello NEADTA Merch Store - [Link To Pre-Order Merch](#)
- NEADTA Community Retreat Day Feedback Survey - [Link](#)
- Let's Stay Connected on the Socials!
- Thank you for joining us in community

**CONFIRM EVENT DETAILS:**

**NEADTA Community Retreat Day (Virtual)**

Theme: "Hello NEADTA: Reconnecting across our Lands, Community and Stories"

Date: Sunday September 19th 2021

Time: 10AM - 1PM

**Shared Responsibility:**

- [Canva Slide Sharing- Angel](#)
- [Spotify Music Playing - Jasmine](#)
- [Video Playing - IB](#)
- [Break-Out room Navigation - IB](#)

**Logistical Calendar:**

**Registration:**

- Monday September 6th 2021 - Open Online Registration
- **Saturday September 18th 2021 - Close Online Registration**

**Registration Pricing:**

- SEE NEADTA SLIDING SCALE MODEL

**Technical Run Through of Event:**

- **Part A** - Monday September 13th 2021 - 6pm - 8pm
- **Part B** - Saturday September 18th 2021 - 10am - 12pm