

NEADTA Board Meeting Minutes - July 2021

Date & Time: **July 22, 2021**; 7:30pm- 9:00pm (EST), Zoom format

Present: Stefanie, Jasmine, Ashley, Angel, IB

Not Present: n/a

1. New Board Members - Introductory Discussions
2. Role descriptions of NEADTA Board positions
 - a. **All positions have a 2 year term: *Our July 1st, 2021-June 30th, 2023***
 - b. The outgoing board members are responsible for supporting the transition for the next 6 months.
3. Estimate of time commitments and tasks:
 - a. General Meetings: Monthly 1.5 hr board meeting
 - b. Bi-monthly to weekly meetings (1.5 hrs) 1 month before conference
4. Social Media Committee
 - **Introducing the new Board members**
 - **Getting to know our members!**
 - **Promoting NEADTA retreat!**
 - Shared responsibility and leadership about social media
 - NEADTA General Email - helloneadta@gmail.com
5. **Up-coming Retreat - September 19, 2021 (Sunday)**
6. **Next Steps**
 - Schedule our next August board meeting - to fill out the doodle poll
 - Discussion - September NEADTA Retreat Planning
 - Prioritize Social Media Platforms planning